



Ardmore Family YMCA Rental Contract

YMCA Staff

Renter's Name	Type of Event/Age of Party Birthday Participant												
Organization	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Date</td> <td style="width: 20%;">Day</td> <td style="width: 60%;">Party Time</td> </tr> <tr> <td>_____</td> <td>Friday</td> <td>6:30 – 8:30 PM</td> </tr> <tr> <td>_____</td> <td>Saturday</td> <td>2:00 – 4:00 PM</td> </tr> <tr> <td>_____</td> <td>Sunday</td> <td>2:00 – 4:00 PM</td> </tr> </table>	Date	Day	Party Time	_____	Friday	6:30 – 8:30 PM	_____	Saturday	2:00 – 4:00 PM	_____	Sunday	2:00 – 4:00 PM
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_____	Friday	6:30 – 8:30 PM											
_____	Saturday	2:00 – 4:00 PM											
_____	Sunday	2:00 – 4:00 PM											
Address	Rental space requested Number of guests: _____ Number of tables/chairs: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Tables Chairs </div> Special Requests Employee Notes:												
City, zip													
Cell phone													
E-mail													
Emergency contact													
OFFICE USE ONLY \$50.00 Party Deposit (non-refundable) \$100.00 Lock-In Deposit (non-refundable) Party Amount: _____ Add'l Fee _____ <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Deposit paid</td> <td style="width: 30%;">_____</td> <td style="width: 30%;">_____</td> <td style="width: 10%;">_____</td> </tr> <tr> <td style="text-align: center;">Amount</td> <td style="text-align: center;">Date</td> <td style="text-align: center;">Receipt #</td> <td></td> </tr> </table> Balance Due: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Amount Date Due </div> Balance paid: _____ Receipt# _____ Certificate of insurance attached: _____ (if required for your event)	Deposit paid	_____	_____	_____	Amount	Date	Receipt #		Pool Parties: Large or small pool: _____ Age range of swimmers: _____ Number of swimmers expected: _____ Please see attached swim party/aquatics policies.				
Deposit paid	_____	_____	_____										
Amount	Date	Receipt #											
	Gym Parties: Gym Games												

Rental Agreement

- Deposit due upon registration: \$50 for party and \$100 for lock-in
- Balance due prior to start of event
- A YMCA party host will assist you during your scheduled time.
- Party room will be available 30 minutes prior to event for decorating. Renter is responsible for removal of decorations and cleaning of party space at the conclusion of event.
 - *no tape may be used on painted walls
 - *no glitter, confetti, or open flame (exception: birthday candles)
 - *refrigerator available upon request
 - *tables and chairs available as needed
- Damage to the property will be the responsibility of the renter.

 Renter Signature

 Date