



# Ardmore Family YMCA Rental Contract

YMCA Staff

Renter's Name	Event
Organization	Date
	Time
Address	Rental space requested – special requests  Number of guests: _____  Number of tables/chairs: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Tables</span> <span>Chairs</span> </div>
City, zip	
Cell phone	
E-mail	
Emergency contact	
\$50.00 Party Deposit (non-refundable) \$100.00 Lock-In Deposit (non-refundable)  Deposit paid: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Amount</span> <span>Date</span> <span>Receipt #</span> </div> Total rental amount: _____  Balance due date: _____  Balance paid: _____ Receipt# _____  <b>Certificate of insurance attached: _____</b> (if required for your event)	<b>If you are using the pool:</b>  Large or small pool: _____  Age of swimmers: _____  Number of swimmers expected: _____  Please see attached swim party/aquatics policies.

## Rental Agreement

- Deposit due upon registration: \$50 for party and \$100 for lock-in
- Balance due prior to start of event
- A YMCA party host will assist you during your scheduled time.
- Party room will be available 30 minutes prior to event for decorating. Renter is responsible for removal of decorations and cleaning of party space at the conclusion of event.
  - \*no tape may be used on painted walls
  - \*no glitter, confetti, or open flame (exception: birthday candles)
  - \*refrigerator available upon request
  - \*tables and chairs available as needed
- Damage to the property will be the responsibility of the renter.

 \_\_\_\_\_  
 Renter Signature

 \_\_\_\_\_  
 Date